



## **Details of Familiarisation Programme for Independent Directors**

The Familiarization Programmes for Independent Directors of the Company, envisages the imparity of information regarding Performance and sharing of relevant information required to take strategic decision. The presentations are regularly made to the Board/Committee(s) to acquaint them about the Company's overall business Performance and matters covering the structure, strategy, operations, markets, product offerings, finance, risk management framework, corporate function, quality updates, business updates, quarterly and annual financial results and human resources, where Directors interact with the Company's management and make suitable directions/advises.

The Familiarisation programmes also include discussions on regulatory changes and its impact on the Company.

Independent directors have freedom to connect & interact with the Senior Management of the Company to obtain update(s) about the matters related to Company's operational/financial performance and/or to gather any information relevant to Company's business.

As statutorily required, the Company issues detailed letter of appointment to the Independent Directors covering their roles and duties to be performed as an Independent Director on the Board of the Company.

The details of programmes attended by the Independent Directors are given below:

S.No.	Name	No. of programmes attended		No. of Hours spent	
		FY 2019-20	Cumulative till date ( 31.03.2020)	FY 2019-20	Cumulative till date ( 31.03.2020)
1	Ms. Tanuja Joshi	4	19	9	93
2	Mr. P.M.Mathai	8	24	15	98
3	Mr. Sameer Kamboj	6	16	10	59

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